

APPLICATION FORM : for employment with :

A. E. Beckett & Sons Ltd
Heath Farm, Alcester Road, Wythall, Birmingham B47 6AG

Complete in ink Parts A and B . Personal details in BLOCK capitals please

PART A

Surname Other Names

National Insurance Number

Address

.....

Telephone Number

Date of Birth..... Place of Birth

Nationality Single/Married/Divorced/Widowed
(delete as appropriate)

Children's dates of birth and sex

Next of kin (name)..... Relationship

Address of next of kin

.....

What job within the retail/restaurant premises are you applying for?

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Do you wish to work full/part time?

If part time, how many hours do you wish to work?

Are you a registered disabled person? Yes/No

If yes give registration number

Have you ever suffered from any serious disability? Yes/No

If yes give details and description

Have you ever undergone treatment for alcoholism or undergone any form of psychiatric treatment? Yes/No

Do you drive? Yes/No Do you hold current licence?

Have you ever been involved in any offence involving dishonesty? Yes/No

If so give details

Have you any convictions or police charges pending? Yes/No

If yes give details

Have you ever worked for or made previous applications to work for A E Beckett & Sons Limited? Yes/No

If yes give details

Are you unemployed at present? Yes/No

Are you a member of any professional association or Trade Union? Yes/No

If so give details including any office or appointment you may have held within such organisation

When would you be available to start work?

Please state in your own words why you wish to work in retail/catering premises?

Please give details of any retail trade, restaurant work, or other retail experience

How did you hear about this vacancy?

Please give details of present and previous employment, covering the last 10 years as a minimum. Give the most recent first including your present job and military service (if any).

Name, address and telephone number of employer

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Job

Salary From – To

Reasons for leaving

Name, address and telephone number of employer

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.....

Job

Salary From – To

Reasons for leaving

Name, address and telephone number of employer

.....
.....

Job

Salary From – To

Reasons for leaving

Name, address and telephone number of employer

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.....

Job

Salary From – To

Reasons for leaving

May Becketts refer to your present employer? Yes/No

Give details of your education and any hobbies/interests or qualifications

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PART B. READ THIS CAREFULLY

I apply for permanent/temporary employment as a member of BECKETTS retail/catering staff. I confirm that the particulars given in this application form are true. I understand that a misleading statement or unsatisfactory reference or medical report may lead to my employment being terminated.

I understand that the first twelve weeks of my employment are probationary and that my continued employment after the completion of this period will depend upon my conduct and suitability during it. If at the end or at any time during it I am found unsuitable my service may be terminated. I understand that I will be issued with written Particulars of Employment within 8 weeks of starting with the Company. I understand that my wages are paid one week in arrears.

I agree to abide by the Company's rules and regulations and any reasonable orders or instructions that may be issued and I understand that failure to comply with these or with the common law constitutes a breach of my contract for which I am liable to dismissal.

I am prepared to work shifts as required.

I agree to undertake any training which is considered by the Company to be necessary in order to improve my performance.

I agree that should I leave the Company for any reason I have no right to make a claim against the Company for any increase in pay or any other emolument which may have been awarded after the period of my service, but subsequently back dated to a date within the period of my service.

Signature of applicant Date

PARTS C & D must be completed by RETAIL DIRECTOR or RESTAURANT MANAGER

After checking for completeness of parts A & B, parts C & D must be completed by the Retail Director/Restaurant Manager and the whole form sent to the Payroll Department with Time Sheets.

PART C

Engaged on Date of Start
Engaged as Hourly rate of pay
Number of hours to be worked each week
Permanent/Temporary

PART D

Remarks after interview and references.

Signature (Retail Director or Restaurant Manager) Date